



Innovate
UK

Business
Connect

Privacy Notice for the Processing of Personal Data by Innovate UK Business Connect for the Climate-Smart Agriculture Partnership: UK- Brazil-Africa

This privacy notice sets out how the Knowledge Transfer Network Ltd, (“we”, “Innovate UK Business Connect”) will use your information and your rights under the General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

Innovate UK Business Connect is working with Innovate UK and the Foreign, Commonwealth & Development Office (FCDO) (“Partners”) to fund collaborative projects under the Climate-Smart Agriculture Partnership: UK- Brazil-Africa programme.

For these purposes, Innovate UK Business Connect and Partners will collect and exchange information that will include personal data.

What Information We Collect and Where From

We initially collect your personal data when you participate in, access or sign-up to any of our services (including our newsletters, events, competitions, social media, message boards and telephone discussions), create an account using our Innovate UK Business Connect online services, apply to/participate in Innovate UK programs or otherwise correspond with us.

Innovate UK Business Connect may also receive your personal data through applications and from our partners.

The categories of personal information that we may collect, store and use about you may include your contact information such as full name, email address and organisational data.

How We Use Your Personal Data and Who We May Share It With

Innovate UK Business Connect will only use and process your personal data for the purpose it was collected for. If we intend to process the data in any other way, other than what was originally specified, we will contact you before undertaking any further processing.

- To manage communications between you and us relating to the competition or your application
- To facilitate your participation in competitions.
- To analyse your participation in the competition and facilitate the monitoring & evaluation of the program and subsequent reporting of benefits delivered including by sending out surveys and producing reports.
- To accommodate your queries, complaints and requests including data subject rights requests.
- To share your personal data with the Partners for the building of a common database hosted by Innovate UK Business Connect for the delivery of the projects and competitions.

Innovate UK Business Connect may also disclose your personal data, listed above to some third parties to help with the delivery of the program. All third parties are contractually bound to protect

the personal data we provide to them. We may use several or all the following categories of recipients:

- Third parties that support us to provide products and services such as cloud-based software services including Good Grants platform and Dot Digital.
- The Partners, who will process your personal data as independent data controllers. Please see below for each Partners' privacy notice:
 - [Innovate UK privacy notice and information management policy – UKRI](#)
 - [Foreign, Commonwealth & Development Office Privacy Notice](#)

If we transfer any personal data outside the UK, we will ensure that any personal information transferred will only be processed on our instruction and that information security at the highest standard would be used to protect any personal information as required by the Data Protection laws. Where personal data is transferred outside of the UK to a country without an adequacy decision, we will ensure appropriate safeguards are in place prior to the transfer. These could include:

Standard Contractual Clauses with the UK Addendum

International Data Transfer Agreement

An exception as defined in Article 49 of the GDPR

Legal basis for processing

We only collect and use personal information about you when the law allows us to. Most commonly, we use it where:

- you have provided us with your consent
- the processing is necessary for the performance of a task carried out in the public interest namely funding collaborative projects.

Retention Period

Following the end of the project, Innovate Business Connect will store your personal data in line with our retention and deletion policy. For more information, please contact dataprotection@iuk.ktn-uk.org.

Your Rights

Your principal rights under data protection law are:

- the right to access - you can ask for copies of your personal data; you or any third party acting on your behalf with your authority may request a copy of the personal data we hold about you without charge. We, Innovate UK Business Connect will ask to verify your identity or request evidence from the third party that they are acting on your behalf before releasing any personal data we hold about you.
- the right to rectification - you can ask us to rectify inaccurate personal data and to complete incomplete personal data.
- the right to erasure - you can ask us to erase your personal data.
- the right to restrict processing - you can ask us to restrict the processing of your personal data.

- the right to object to processing - you can object to the processing of your personal data if, processing relies on legitimate interests, processing is for scientific or historical research, processing includes automated decision making and profiling, processing is for direct marketing purposes.
- the right to data portability - you can ask that we transfer your personal data to another organisation or to you.
- the right to withdraw consent - if the processing of your personal data is based on consent, you have the right to withdraw that consent at any given time.
- rights relating to complaints and remedies – you can always contact us to make a complaint at dataprotection@iuk.ktn-uk.org. Alternatively, you can make a complaint to the ICO [here](#).

These rights are subject to certain limitations and exceptions. You can learn more about the rights of data subjects by visiting: <https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>

You ask any questions about these rights or exercise any of your rights in relation to your personal data by contacting dataprotection@iuk.ktn-uk.org.

Additional Information

Your trust is important to us. That is why we are always available to talk with you at any time and answer any questions concerning how your data is processed. If you have any questions that could not be answered by this privacy policy or if you wish to receive more in-depth information about any topic within it, please contact our DPO via email on dataprotection@iuk.ktn-uk.org.

We keep this Policy under regular review. This Policy was last updated on 18/06/2024.

We reserve the right to update this privacy notice at any time, and we will provide you with a new privacy notice when we make any substantial updates. We may also notify you in other ways from time to time about the processing of your personal information.